

*Dr. Nirmalendu Sarkar.*  
Principal



Estd. : 1969 (B.Ed.)

Office of The Principal  
**KATWA COLLEGE**

Department of B.Ed.

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Govt. Aided \* Recognized by NCTE & UGC (Under 2F & 12B) \* Affiliated to THE UNIVERSITY OF BURDWAN

Ref. No : NA

Date : 16.09.2026

## NOTICE

School Internship (16 weeks), Sem-III, Session – 2025-27

This is for information of all concerned that the <sup>16</sup> (16) weeks School Internship related to the students of B.Ed. Semester-III (session 2025-27) is scheduled to be held on and from 17.09.2026 to 18.01.2027.

The school allotment list, contains with method subject and gender, associated with said trainees is to be published today and sent to concerned schools. **Request for changing school will not be entertained.**

As per the norms of the NCTE, trainees will have to secure 90% attendance of their total working days in entire internship period. Trainees are instructed to obey the norms, issued time to time by the NCTE & the University of Burdwan respectively regarding said internship.

Concerned students are instructed to report before the headmaster/headmistress of respective school at 10.30 AM on 17.09.2026 and follow his/her school related instructions during internship. They are also instructed to obey the norms, regulations & timetable of concerned school where he/she is scheduled to be deployed.

School wise Attendance register for the trainees will be provided by the department ; leaders and/or co-leaders of different schools are hereby informed to collect it from departmental office by tomorrow 10.30 AM.

An online Internship Monitoring system (password protected), based on Google form (link /QR code is mentioned below), will be active during the internship period. Leaders/ Co-Leaders of concerned schools must fill up the online form carefully and submit it once between 3.00 PM to 5.00 PM on each working day. Basic attendance data will be collected through the system. Demonstration of fill-up said form will be provided if needed. Leaders / Co-Leaders are advised to contact Mr. Suraj Sarkar for password & demonstration of said online system. They are also advised not to share the password with anyone.

All faculty members and students are requested / instructed to do their internship related duty accordingly.

Online Internship Monitoring system Link : <https://forms.gle/t8G7xWcXrUammK6R7>

Or scan the QR code for online Internship Monitoring system :



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